

**To:** President's Cabinet

**From:** Helen Carr

**Sub:** Agenda

**Date:** November 25, 2003

President's Cabinet  
Thursday, December 4, 2003  
9:00 a.m. to 12:00 noon  
President's Conference Room

<b>Topic</b>	<b>Discussion</b>	<b>Conclusion/ Recommendation/Action</b>	<b>Follow-Up</b>
1. Council Agenda	The final meeting of the semester – December 10, 2003.	Memorial Benches Planning Calendar Vision Statement Refreshments will be provided by Susan & Helen	
2. Student Learning Outcomes		By 12/15 will have a copy of the SLO model. The model should be approved by March and implementation in Fall 2004.	
3. 2003-04 Budget	There is still limited information available on the current year's spending and projections for next year.  Chancellor's Cabinet will meet 12/15 to discuss where to find 10.8 million to deduct from the 2004-05 Budget. Helen will share information on All College Day.	Helen will address the employees on All College Day and share cost-cutting measures to be implemented in Spring 2004.	
4. Hiring Committee for EOPS & DSPS	Full-time faculty coordinator need to be hired for each of these programs to be working in Spring 2004.	Saul needs to give us 20 full-time faculty for paper screening and 3 full-time faculty for interviews. Gloria Gideon will be the manager on the committee since she is the dean of the area.	

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5. Program Review Validation	Reports had not been read by the cabinet. Members will read reports so that work can be completed this semester.	A meeting will be held on 12/12 to discuss programs reviewed in Spring 2003.	Barbara Allcox will review all previously reviewed programs to determine if the Cabinet has followed up on recommendations.
6. All College Day Program	Dr. Gloria Johnston has agreed to be the speaker. Classified staff will fund the continental breakfast.	The program was approved. Melody will finalize the program and get it printed.	
7. Other	Jennifer Ounjian-Auque inquired to Helen regarding student participation on the President's Cabinet.	A student will be added to the President's cabinet beginning in January.	